

**OFFICE OF THE PROJECT DIRECTOR
DISTRICT RURAL DEVELOPMENT AGENCY
CACHAR :: SILCHAR
(Construction Cell :: Panchayat Election, 2018)**

ACTION PLAN

Consequent upon Deputy Commissioner's order vide no. CDO(PE).116/2017-18/19-23, dtd. 07/11/2018, a Construction Cell has also been formed in connection with Panchayat Election, 2018 and the works to be undertaken at the ISBT & ISTT campus at Ramnagar, Silchar include construction of sheds and counters for receiving and distribution of ballot boxes as well as preparation of strong rooms, counting halls, canteen, sheds for Refreshment Cell, Transport Cell, Personnel Cell, Security Personnel Cell etc.

A. At ISTT Campus:

1. Strong Rooms for 15 nos. of ZPC at 1st Floor and 2nd Floor of ISTT (existing) building.
2. 02 nos. of Counting Halls at the 1st floor of existing building of ISTT,
3. 06 nos. of Counting Halls in temporary sheds at the campus of ISTT
4. 30 nos. of counters for ballot boxes and other poll materials distribution and receiving including distribution of remuneration.
5. Construction of 03 nos. of temporary sheds for canteen at ISTT campus.
6. Temporary shed for Observers/RO/VIPs at ISTT campus.
7. Construction of temporary toilets at ISTT campus.
8. Construction of bamboo barricade at various places of ISTT campus

B. At ISBT Campus:

1. Strong Rooms for 12 nos. of ZPC at 1st Floor and 2nd Floor of ISBT (existing) building.
2. 06 nos. of Counting Halls in the existing building of ISBT
3. 24 nos. of counters for ballot boxes and other poll materials distribution and receiving including distribution of remuneration.
4. Construction of 02 nos. of temporary sheds for canteen at ISBT campus.
5. Temporary shed for Refreshment Cell (1x25ftx25ft)
6. 02 nos. Temporary shed for Transport Cell (2x50ftx33ft) at ISBT campus.
7. Temporary shed for Decoding and reserve personnel at ISBT campus.
8. Construction of bamboo barricade at various places of ISBT campus.
9. Construction of temporary toilets at ISBT campus

C. Miscellaneous:

- Providing sheds, furniture, lights, emergency lights etc. to the different election cells as per requirement received. The officers-in-charge of the Cells may kindly maintain record of the Materials received. They shall also certify bills in this regard subsequently. A format for requisition of furniture etc. and receipt is enclosed for ready reference.
- Electrification of ISBT and ISTT as per requirement by PWD (Electrical Division).
- Providing sound system, installation of C.C. cameras etc.
- Putting up Watch Towers.

The Construction Cell shall be comprised of the following officials and staff.

Sl. No.	Name of the Officials	Designation
01.	Smt. Madhumita Dey	i/c Executive Engineer, PWD (Bldg.), Cachar, Silchar
02.	Sri Rasaraj Das	Dy. Chief Executive Officer, Cachar Zilla Parishad, Silchar
03.	Sri Amalendu Nath	Chief Accounts Officer, Cachar Zilla Parishad, Silchar
04.	Sri Shankar Das	Asstt. Executive Engineer, PWD (Electrical), Cachar, Silchar
05.	Sri Sailesh Kumar	Junior Engineer, Borjalenga Dev. Block
06.	Sri Rajkumar Roy	Junior Engineer, Narsingpur Dev. Block
07.	Sri Siddhartha Bhattacharjee	Junior Engineer, Udharbond Dev. Block
08.	Sri Salim Uddin Laskar	Junior Engineer, Borkhola Dev. Block
09.	Sri Baishnab Talukdar	Junior Engineer, PWD (Electrical), Cachar, Silchar

Sl. No.	Name of the Staffs	Designation
01.	Sri Aklas Uddin Mazumder	Head Asstt., DRDA, Cachar
02.	Sri Nilotpal Dutta	Accountant, DRDA, Cachar
03.	Sri Monojit Routh	Jr. Asstt., DRDA, Cachar
04.	Sri Sourojyoti Das	Accredited Engineer, Sonai Dev. Block
05.	Sri Angshuman Chanda	Accredited Engineer, Tapang Dev. Block
06.	Sri Romij Uddin Laskar	Driver, DRDA, Cachar
07.	Sri Babul Uddin Mazarbhuiya	Grade-IV, DRDA, Cachar
08.	Sri Matibur Rh. Laskar	Grade-IV, DRDA, Cachar
09.	Sri Sanjib Gupta	Grade-IV, O/o Jt. Director, Health Service Silchar, attached to Z.P.
10.	Sri Amanur Rh. Laskar	Driver (Casual), Cachar Zilla Parishad

Sd/-
Chief Executive Officer
Cachar Zilla Parishad &
Project Director, DRDA, Cachar
& i/c Construction Cell, Panchayat Election,
2018

Memo No. CRD.333/Construction Cell/Pt/2018/6
Copy to:

Date:

1. The Deputy Commissioner, Cachar, Silchar for favour of information.
2. All Cell-Incharge, Panchayat Election, 2018, Cachar for information.

Sd/-
Chief Executive Officer
Cachar Zilla Parishad &
Project Director, DRDA, Cachar
& i/c Construction Cell, Panchayat Election,
2018