

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT SOCIAL WELFARE OFFICER
CACHAR ::::::::::::::::::::SILCHAR.

NO. DSWO/C/138/PT/2019/3,

Dated, Silchar, the 13th August, 2019

WALK- IN – INTERVIEW

A Walk in Interview for the following post will be held on 19th Aug'19 at 10-30 AM in the Office Chamber of the District Informatics Officer, Deputy Commissioner's Office, Cachar, Silchar.

SL.NO.	Name of the Post	Nos of Post	Salary per month	Remarks.
1.	Block Coordinator	09	Rs. 20,000.00	Purely temporary on contractual basis.
2.	Project Assistant at Block Level	06	Rs. 15,000.00	Purely temporary on contractual basis.

Term Of Reference(ToR) for hiring posts under POSHAN Abhiyaan(National Health Mission)

SL. NO.	Position	Nos of Posts	Age	Qualification	Desirable	Scope of work.
1.	Block Coordinator	1No per ICDS Block.	21-44 Yrs as on 1-1-19.	Essential: Graduate Degree. Additional: Formal Training on IT/Computer i.e.PG Diploma/BCA/MCA/ MSC.	1. Experiences in Working with technology & software application support. 2. Experiences in working on front line Workers if any Social Dev. Programmes of Govt.	i) Supporting training of AWWs & Supervisors in information and Communication technology enable Real Time Monitoring(ICT-RTM). ii) Monitoring usage of ICT-RTM by AWWs by using CAS Reports and follow up on low usage. iii) Providing in-person and over phone troubleshooting support in users facing hardware problems with mobiles, tablets and basic issues with CAS application. iv) Logging issues in the issue Tracker application which is part of CAS. v) Training reinforcement to AWWs identified as low performers using CAS Reports. vi) Providing performance feedback to AWWs. vii) Submitting phones to Original Equipment Manufacturer (OEM) for hardware replacement and repair.
2.	Project Assistant at Block Level.	1No per ICDS Block.	21-44 Yrs as on 1-1-19.	Graduate in any discipline.	1Work experience of working with community/local Govt. 2. Experiences of working on front line workers if any Social dev. programmes of Govt.	i) Supervising overall implementation of the Mission activities in the Block. ii)Organization/Facilitation of the trainings of the ICDS Supervisors and AWWs in coordination with the District Team. iii) Make regular supportive supervision visits to AWCs, on-site support to AWWs and monitor implementation. iv) Preparing monthly progress/monitoring reports in the prescribed formats and submit the same to the District Coordinator, etc. v)Any other task as indicated by CDPO.

Interested candidates may attend the interview as per above. They should bring with them the Original copies of marksheets/Certificates/Experience Certificates etc. along with a set of attested copies , a recent passport size photograph and 3(three) copies of updated Bio Data dully signed.

Candidates not fulfilling the eligibility criteria need not attend.
No TA/DA will be provided for the same.

Sd/- R. K. Kedia,
District Social Welfare Officer,
Cachar:::::::::::::::::: Silchar.


Memo.NO. DSWO/C/138/PT/2019/3-A,

Dated, Silchar, the 13th August, 2019

Copy forwarded for favour of kind information and necessary action to :-

1. The State Project Director,POSHAN Abhiyaan, Assam, Dispur, Guwahati-6.
2. The Deputy Commissioner, Cachar, Silchar.
3. The Addl. Deputy Commissioner (Social Welfare), Cachar, Silchar.
4. The Programme Officer, Divisional ICDS Cell, Cachar, Silchar.
5. The DIPRO, Cachar, Silchar further with a request to take necessary steps for publishing the same as News Item in all Dailies of Cachar district.
6. All Members of DLSC, Cachar, Silchar.
7. Office Notice Board.

*Dist. Informatics Officer,
Cachar, Silchar.*


District Social Welfare Officer,
Cachar:::::::::::::::::: Silchar.