

1910

Minutes of the District Disaster Management Authority (DDMA) meeting held on 19th March 2020 at 4:00 PM in the conference Hall of the Office of the Deputy Commissioner, Cachar regarding Preparedness and Containment Plan of COVID-19 in Cachar District.

Members Present- As per Annexure- A.

The meeting was presided over by Smti. Barnali Sarmah, ACS, Deputy Commissioner, Cachar Silchar.

At the outset Deputy Commissioner, Cachar welcomed all the members/invitees and thereafter discussion was held and the following decisions have been taken on the basis of agenda items.

1. The house reviewed the district preparedness and direct to strict vigil of the situation.
2. DDMA meeting need to be conducted regularly for monitoring for overall preparedness and response plan of the District for Corona Virus.
3. Red-Cross Society and Lions Club Silchar to be involved for awareness purpose.
4. Jt. Director of Health Services to ensure fixing of Hoardings, Banners in each Tea-Estate of Cachar District.
5. DIPR BV Region to ensure Miking/Announcement on Do's and Don'ts in Connection to COVID19 throughout the District Two to Three times a Day.
6. All Beauty Parlor/Salon to be shut down immediately as precautionary measure taken by the District Administration, Cachar in Connection to COVID19 until further order issued.
7. Precautionary measures to be taken by all the Malls of Cachar District such as Display of Do's and Don'ts in front of Entry and Exit, Hand Wash facility to be installed at the entry point of the Concerned Malls.
8. All CO's, OC's to ensure Prohibitory order on illegal Wet Market , Selling of Meat , Fish Chopped Fruits, Vegetables and Semi-Cooked food in open areas.
9. Brick-Kiln Industry to be stopped immediately.
10. All CO's to ensure installation of Hoardings, Banners on Do's and Don'ts in Connection to COVID-19 in Collaboration with Jt. Director of Health Services.
11. All Heads of Department to ensure Cleanliness/Sanitization of Office Premises on Hourly basis.
12. Jt. Director of Health Services, Cachar to ensure safety of Doctors and Staff involved in screening operation at all screening locations.
13. Superintendent of Police to ensure Closure of all Bars in the District immediately.
14. Airport Authority of India, Kumbhirgram Silchar to ensure Disinfection of the Airport Premises Luggage's , Luggage Bay, Aircraft on arrival of every New Flight.
15. Hotel Association to provide 100 Nos. of Rooms in order to create Quarantine Zones.
16. Jt. Director of Health Services to ensure Miking, Distribution of IEC Materials in Connection to COVID19 in the entire District especially in the rural areas.
17. All officials of the District Govt. /PSU's etc. are directed to keep their Mobile Phone on for any emergency necessary assistance.

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18. All the Departments are to provide necessary Support and assistance as and when required, to strengthen the Control Room for Preparedness and Response activities.
19. Superintendent of ASTC and Station Superintendent Silchar Railway Station in Collaboration with Joint Director of Health Services to Create Screening Zones Both at ISBT and Railway Station for Smooth and orderly Screening purpose.
20. Regular review meeting will be conducted by the DDMA Cachar for next course of action if anything needed.

The House Directed all Heads of Offices and concerned Invitee Members to keep strict Vigil of the situation and take immediate action as per Resolution of the meeting and report Compliance.

The Meeting ended with Vote of Thanks from The Chair.

(Barnali Sharma, ACS)

Deputy Commissioner-cum-Chairperson
DDMA, Cachar, Silchar.

Date: 20/03/2020.

Memo.DDMA.39/CHR/2020/190 - A.

Copy for favour of kind information:

1. The Chief Executive Officer, Assam State Disaster Management Authority, Ancillary Block, Dispur, Guwahati - 6.
2. The Commissioner, Barak Valley Division, House-fed, Dispur, Guwahati - 6.
3. The Commissioner & Secretary to the Govt. of Assam, Health & Family Welfare Department, Dispur, Guwahati - 6.
4. All Hon'ble MLA's of Cachar District.
5. P.S to the Hon'ble MP, Silchar LS, District - Cachar.
6. The P.S. to the Hon'ble Minister to the Govt. of Assam, Forest & Environment, Excise etc. for favour kind appraisal of the Hon'ble Minister.
7. The P.S. to the Hon'ble Deputy Speaker, ALA, Dispur, Guwahati for favour kind appraisal of the Hon'ble Minister.
8. The OSD to the Hon'ble CM, BV, Camp - Silchar.

Copy for favour of kind information & immediate necessary action:

9. All Members Present.
10. All HOD's of Departments (State Govt.) & all C.O's, Dist. Cachar.
11. Representative from all Central Agencies of Cachar District.
12. TAI/ITA, Silchar, Cachar.
13. Hotel Association/Non-Govt. Health Establishment Association representative.
14. CA/PA to the Deputy Commissioner, Cachar.

20/3/2020
Addl. Deputy Commissioner cum CEO,
District Disaster Management Authority,
Cachar, Silchar.