



MINUTES OF THE MEETING HELD AT THE CONFERENCE HALL OF THE OFFICE OF THE DEPUTY COMMISSIONER, CACHAR, SILCHAR AT 06:00 PM OF 29/03/2020 TO DISCUSS THE PROBLEMS BEING FACED IN MAINTAINING SMOOTH SUPPLY OF MEDICINES IN VIEW OF THE LOCK DOWN IMPOSED DUE TO THE OUTBREAK OF COVID - 19.

Members present: - As per Annexure – A.

The meeting was chaired by Dr. Rajdeep Roy, Hon'ble M.P., Silchar.

Initiating the discussion, Smti. Barnali Sharma, ACS, Deputy Commissioner, Cachar welcomed all the members present in the meeting and narrated in brief the importance of this meeting in order to discuss the issues being faced to maintain the smooth supply of life saving drugs and other essential pharmaceutical products following the Lockdown Down imposed due the outbreak of COVID -19.

Then the Hon'ble M.P., Silchar informed the house that due to the Lockdown a very difficult situation has arisen and it may take a long time for normalcy to be restored. But, at the same time he also observed that it is very important to maintain supply of life saving drugs and other essential pharmaceutical products, surgical items etc. He requested all the members of Southern Assam Drug Dealers Association (SADDA), Transporters etc. present in the meeting to express the problems being faced by them in this regard so that some steps may be taken on the part of the Government to ease the same.

The issues were discussed in details and after threadbare discussion on the matter, the following decisions were taken:-

1. The Proprietors of Medicine Distributors / Wholesalers / Retailers/ Reagent suppliers have been requested to issue Photo Identity Cards to their employees, so that they may move freely without facing any harassment and a copy of the same should be forwarded to the Offices of the Deputy Commissioner, Cachar and Superintendent of Police, Cachar. But, the proprietors should ensure that only minimum number of staff rare issued Photo Identity Cards.
2. The catering services provided by the Medicine Distributors / Wholesalers of Cachar District to other neighboring Districts are kept on hold for the time being. Rather, the retailers of the neighboring Districts may be requested to obtain permission from the respective District Administrations and procure their requirements from Silchar.
3. The Transport Agencies engaged in transportation of medicines and other essential pharmaceutical products have been requested to obtain requisite permission from District Administration.
4. The Drug Dealers Associations have been requested to furnish their requirement of medicines etc. which require urgent Cold Chain Transportation, so that the matter may be taken up with the concerned higher authorities.

The Hon'ble M.P. Silchar requested the President / Secretary, Southern Assam Drug Dealers Association (SADDA) to issue a Press Release stating that there is sufficient stock of Life Saving Drugs in the

District and there is no need to panic for the public. He also requested them to extend their helping hand to all the Private Hospitals, since an MOU has been signed between the Government of Assam and the Private hospitals of the District on 29/03/2020, according to which these hospitals are to provide normal health care facilities to general public from now onwards. He further, informed them to ensure maintenance of Supply Chain and in case of any difficulty, seek information from DDMA Control Room on the following numbers (1) 1077 (Toll Free) (2) 03842 – 239249.

The Deputy Commissioner informed everybody present in the meeting that nobody need to panic in this situation, as efforts are being made to maintain smooth availability of Life Saving Drugs and other essential pharmaceutical products. She also informed the house that as per instruction received from the Government, any pass issued to anybody by any District Administration of Assam will be valid throughout the State, which will facilitate the movement of persons associated with supply of essential commodities. She sought cooperation of all concerned to tackle the present situation.

The meeting ended with vote of thanks from the chair.


(Barnali Sharma, ACS)
Deputy Commissioner.
Cachar, Silchar.

Dated 30/03/2020

Memo No. DDMA.39/CHR/2020/Part -III/40 -A

Copy for favour of kind information to:-

1. The Chief Executive Officer, Assam State Disaster Management Authority, Ancilliary Block, Dispur, Guwahati – 6.

2. P.S. to the Hon'ble MP, Silchar Lok Sabha for kind appraisal of the Hon'ble M.P.

Copy for information and immediate necessary action to: -

1. The District Development Commissioner, Cachar, Silchar.

2. All the Addl. Deputy Commissioners, Cachar, Silchar.


3. The Superintendent of Police, Cachar, Silchar.

4. The DIO, NIC, Silchar. He is requested to upload the minutes in the District Website for dissemination of the same and for future reference.

5. The President / Secretary, Southern Assam Drug Dealers Association (SADDA), Silchar.

6. All other members present.

7. C.A. / P.A. To DC, Cachar for kind appraisal of Deputy Commissioner.


Deputy Commissioner.
Cachar, Silchar.

Dated 30/3/2020