

MINUTES OF THE DISTRICT LEVEL SCHOOL SAFETY COMMITTEE MEETING REGARDING NATIONAL SCHOOL SAFETY POLICY – 2016 ISSUED BY THE NDMA, GOI & ITS FUTURE COURSE OF ACTION HELD ON 10TH OCTOBER, 2023 AT 11:30 AM. IN THE OLD CONFERENCE HALL OF OFFICE OF THE DISTRICT COMMISSIONER, CACHAR.

Members present as per Annexure-A:

As directed by the District Commissioner, Cachar, the meeting was presided over by Sri Yubaraj Borthakur, ACS, ADC & CEO, DDMA, Silchar welcomed all the members present and thereafter the discussion was initiated as per agenda.


At the onset of the meeting, Sri Shamim Ahmed Laskar, DPO, DDMA Cachar gave a presentation regarding the National School Safety Policy – 2016 issued by the NDMA, Gol and discussed the way forward based on the policy for safe school in Cachar District. After the threadbare discussion, the following decisions have been taken on the basis of agenda:

1. Fire Safety Audit will be conducted in all Schools in Cachar phase wise by the Fire & Emergency Services Stations located in the District and as per respective stations jurisdictions in consultation with the respective BEEO's/School Principals/Head Master/Head Mistress. List of Schools will be provided by the DMC, SSA, Cachar within 17th October 2023
2. School Building Safety Audit will be conducted in all Schools by the PWD Building Divisions, Cachar and will issue of building safety certificate on Annual basis and submit the same to Education Department. List of Schools will be provided by the DMC, SSA, Cachar within 17th October 2023.
3. The DMC, SSA, Cachar & I.S. CDC, Cachar has been requested to prepare a plan of action for corrective measures for Safe Schools incorporating the following the activities:
 - A). Constitution of School DM Committee in all Schools involving the School Teachers, Students, local Govt. officials, Members from IAG, Cachar (IAG is group of NGO Forum recognized by the District Administration) and Guardian representatives and ensure the committee meeting must be held on quarterly basis.
 - B). Preparation of School DM Plan incorporating the evacuation plan and calendar for preparedness activities.
 - C). Review of School DM Plan on yearly basis and shared with local Govt. offices/Police Stations.
 - D). Installation of Fire Extinguisher in School in consultation with Local Fire Service Station Officials and make necessary arrangement of training for handling of Fire Extinguisher in School.
4. Total 635 Nos. of Schools were submerged/damaged due to flood 2022 in Cachar District and accordingly sanction for fund as per latest SDRF norms has been made and submitted to Govt. for release fund. Accordingly, the CEO, DDMA, Cachar has directed the IS, CDC, Cachar and DMC, SSA, Cachar to submit detail plan and estimate along with Non-duplicity Certificate/Template, vendor details etc. for further necessary action from this end.
5. Due to fire incident 3 (Three) Nos. of Schools were damaged recently in Cachar District. Accordingly, the CEO, DDMA, Cachar has directed the DMC, SSA, Cachar to prepare the plan and estimate as per SDRF norms and submit the same with due countersignature of the respective Circle Officer and other relevant documents for further necessary action from this end. Accordingly, the house decided that the plan and estimate will be placed in the District Commissioner; Cachar for kind approval and by invoking the section 50 of DM Act 2005, the immediate repairing works may be completed for continuation of School for greater interest of the students.


12/10/23

6. Further, as the Govt. of Assam has reserved 3% resilience budget for DRR activities of the concerned line Department and accordingly the matter has been discussed in details and suggested the Education Department to prepare and conceptualize the DRR activities under 3% resilience budget head and submit the same to DDMA for detail scrutiny and approval of the authority for onward submission to Govt. Suggested activities are as follows:
- Awareness programme and Training for teachers/students and non-teaching staff of the School.
 - Safety Audit/RVS of the School Building in consultation with PWD Building Department and NIT, Silchar.
 - Repairing of the vulnerable School Building and preparation of plan and estimate accordingly.
 - Preparation of Plan for continuity of education in the flood affected Schools in Cachar District.
 - Relocation/shifting of Schools located in the vulnerable areas like erosion prone area/site, landslide prone area/sites etc. Recently the DDMA, Cachar has observed 2 (two) nos. of School viz. 1421 No. Parshuram Chetri LP School (located in the erosion prone area) and Manab Seba LP School (located in the vulnerable hill top).
 - Installation of Safe Drinking water point/electricity connection/toilets & sanitation facilities etc. either through convergence plan with line Department or through under the 3% resilience budget head.
7. The ADC & CEO, DDMA, Cachar has directed the I.S, CDC, Cachar and DMC, SSA, Cachar to follow the guidelines issued by the NDMA, Govt. of India i.e. NSSP-2016 with utmost sincerity and ensure safe school for our students in Cachar District. NSSP-2016 guidelines are available in the NDMA website and hard copy of the same will be delivered to the respective offices from DDMA, Cachar.
8. The next meeting of the District level School Safety Advisory Committee will be held in the month of January or February 2024 and exact date/time will be informed in due course of time.


The meeting ended with vote of thanks from the Chair.


Addl. D.C. & Chief Executive Officer
District Disaster Management Authority,
Cachar, Silchar.

Dated: 12/10/2023.

Memo No: CRR.04/2018/DDMA/ 74 -A
Copy for favour of kind information:

- CEO, ASDMA for kind information.
- MD, SSA, Guwahati for kind information
- I.S. CDC, Cachar for information and necessary action.
- DMC, SSA, Cachar for information and necessary action.
- All members present.
- CA/PA to the D.C, Cachar.


Addl. D.C. & Chief Executive Officer
District Disaster Management Authority
Cachar, Silchar.

Dated: 12/10/23.