

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::: CACHAR ::: SILCHAR
(NAZARAT BRANCH)

No.CNZ.30/ 2020/22

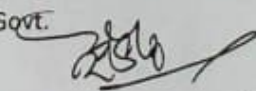
Dated Silchar, the 2th Feb./ 2021.

SHORT QUOTATION NOTICE

1.Sealed Tenders affixing Court Fee of Rs.8.25 are invited on behalf of the Deputy Commissioner, Cachar for supply of following furniture/ infrastructure Items at Mini-Secretariat, Silchar as per requirement .

Sl. No.	Item	Rate
1	Curtains for Commissioner's Chamber & office building.	Per sq. mtr.
2	Curtain stick with rings(for doors & windows)	Per unit
3	Executive Chair.	Per unit
4	Executive table.	Per unit
5	Steel table & chair for staff.	Per unit
6	Revolving Chair.	Per unit
7	Air Conditioner.	Per unit
8	Ceiling Fan.	Per unit
9	Sofa Set including centre table (for chamber of Commissioner, B.V. Divn.)	Per unit
10	Steel Bench.	Per unit
11	Almirah (steel)	Per unit
12	Water Purifier	Per unit
13	Computer set with printer.	Per unit
14	Photo Copy machine.	Per unit
15	Book Shelve (steel).	Per unit
16	Rack	Per unit
17	Water Filter.	Per unit
18	Door mat (good quality)	Per unit
19	Signboard	Per Sq. ft.
20	Signage	Per Sq. ft.

- 2.All the items to be preferably from **Godrej Company** or similar standard.
- 3.The conditional bids shall not be considered and will be out right rejected in very first step.
- 4.All Entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the Bid Form. The bid shall be opened on **05/02/2021 at 2-30 P.M.** in the Nazarat Branch of this office in presence of the representatives of the Quotationers , if any wish to present on spot at that time.
- 5.The cost of the Quotation is NIL. The tender documents are not transferable.
- 6.The Quotationer/ bidder shall submit the copies of following documents with the bid :-
 - a) Copy of PAN
 - b) GST Registration No.
 - c) Bank Account Number with IFS Code, Bank Name, Bank Branch.
 - d) The bidder who fails to submit the documents mentioned above stand disqualified for the price bid.
- 7.The Deputy Commissioner, Cachar reserves the right to accept or reject part or whole of the Quotation without assigning any reason whatsoever.
- 8.In case of any dispute, the decision of the Deputy Commissioner will be final & binding.
- 9.The rate of item should be inclusive of all taxes & transportation cost, if any.
- 10.Quotatoin paper should be submitted in sealed cover & to be written clearly "**quotation for supply of furniture / infrastructure item to Mini-Secretariat, Silchar**".
- 11.Payment will be made on receipt of fund from the Govt.


Deputy Commissioner
Cachar, Silchar.

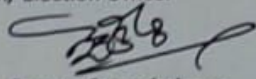
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Memo No.CNZ.30/ 2020/22-A

Dated, Silchar, the 2th Feb/ 2021.

Copy to :-

1. The A.D.C., i/c- Nazarat Branch, Cachar, Silchar for information & necessary action.
2. The A.D.C., Cachar & Special Officer to Commissioner, B.V. Division for information.
3. The Deputy Director, Information & Public Relation, Barak Valley Zone, Silchar with a request to make wide publicity of the above quotation through local electronic & print media, as News Item.
4. The D.I.O., N.I.C., Silchar with a request to upload the quotation Notice in the District website as well as in Social Media.
5. Notice Board, DC's Office Rev. Building/ Dev. Branch/ Election Office.


Deputy Commissioner
Cachar, Silchar.