



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:::CACHAR:::SILCHAR
DISTRICT DISASTER MANAGEMENT AUTHORITY::CACHAR

Dated: 17/03/2020

ORDER

In pursuance of the Govt. Notification vide Memo. No. HLA.93/2020/19-A, Dated 16th march 2020 and in view of threat of Novel Corona virus (COVID-19) in the Country/State and as a part to ensure all possible preventive measures to stop virus from spreading, all offices in the State/ Institutions (both public/private)/ PSUs/ Commercial Organizations of Cachar District are directed to stop use of such Biometric Attendance System where physical contact is require with the system to record attendance. However, any other biometric attendance system where physical contact is not required (like face recognition etc.) shall continue to be used as earlier.

During this period, the attendance may be marked manually in the office registers and maintained by Head of Office appropriately.

This order shall remain in force till 31st March, 2020.

(J. R. Lalsim, ACS)
Deputy Commissioner (I/c)
Cachar, Silchar. *[Signature]*
Date: 17/03/2020.

Memo.DDMA.39/CHR/2020/44 - A.

Copy for favour of kind information:

1. The Chief Executive Officer, Assam State Disaster Management Authority, Ancillary Block, Dispur, Guwahati - 6.
2. The Commissioner, Barak Valley Division, House-fed, Dispur, Guwahati - 6.
3. The Commissioner & Secretary to the Govt. of Assam, Health & Family Welfare Department, Dispur, Guwahati - 6.
4. The Commissioner & Secretary to the Govt. of Assam, Home & Political Department, Dispur, Guwahati - 6.
5. The S.O to the Chief Secretary to the Govt. of Assam, Dispur, Guwahati - 6.

Copy for favour of kind information & immediate necessary action:

6. ADC, I/c. Personnel Branch, D.'C's Office, Silchar.
7. All HOD's of Departments (State Govt./PSU's/Commercial Organizations etc.) & all C.O's, Dist. Cachar.
8. Registrar, AUS, Silchar.
9. Registrar, NIT, Silchar.
10. The DIO, NIC, Silchar. He is requested to upload the Order in the District Website for wide dissemination.
11. CA/PA to the Deputy Commissioner, Cachar.

Deputy Commissioner (I/c)
Cachar, Silchar. *[Signature]*

[Signature]
17/03/2020