

**GOVT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: CACHAR  
SILCHAR – 788001**

CNZ. 03/2020/TENDER/1

Dated Silchar the 20<sup>th</sup> March, 2020

**NOTICE INVITING TENDER  
(LMV Commercial Vehicle)**

Sealed quotation affixing non-refundable court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from all intending Firms and Govt. Registered Travel Agencies of Cachar District for hiring of LMV commercial vehicle as per **Annexure - I** on daily basis for use by the office of the Deputy Commissioner, Cachar during the financial year 2020-2021 as per the terms & conditions given below. The quotations will be received at Nazarat Branch (1<sup>st</sup> Floor) in the office of the Deputy Commissioner, Cachar, Silchar up to 29<sup>th</sup> of March, 2020 up to 3-00 PM and the same will be opened on the same place at 3-00 PM on 31<sup>st</sup> of March, 2020 in presence of the bidders or their authorized representatives. The intending bidders may obtain detail particulars and list of items from the Nazarat Branch (1<sup>st</sup> Floor) in the office of the Deputy Commissioner, Cachar, Silchar during office hours up to 28<sup>th</sup> of March, 2020.

**Terms and Conditions: -**

- 1) The Deputy Commissioner, Cachar reserves the right to reject/accept the tender without assigning any reason thereof.
- 2) Copy of Valid Trade License, GST Registration Certificate, Vehicle Registration Certificate (RC), Vehicle Insurance Policy, Pan Card, up-to-date Income Tax, EPF Registration, Labour License from Competent Authority, Experience Certificate and Bank Accounts details to be submitted with the bid document.
- 3) Bidders will have to possess minimum 3(three) Nos of Commercial Vehicles of similar category.
- 4) Security Deposit of **Rs. 10,000/- (Rupees ten thousand)** only is to be paid through Demand Draft in favour of the Deputy Commissioner, Cachar from any nationalized bank. The security deposit money of successful bidder will be retained by the D.C's office, Cachar, Silchar and will be returned without any interest after expiry of the agreement. If the successful bidder withdraws the tender or fails to execute the supply order within the given time, the security deposit money will be forfeited and the Firm/Suppliers/Govt. Registered Suppliers may be blacklisted for future tender process in the Office of the Deputy Commissioner, Cachar, Silchar.
- 5) Bidders should quote LMV vehicle wise rate and name of brand/company. The rate of the items and GST should be shown separately.
- 6) The evaluation criteria for comparison of rates for the purpose of identifying the bidder shall be on the basis of quoted rates. However the Deputy Commissioner, Cachar reserves the right to select the bidder as per criteria.
- 7) The rates quoted by the bidders shall be as per the Govt. in Transport Department's approved rates.
- 8) Payments on hiring of vehicles shall be made as and when Budget and Ceiling received from the Govt.
- 9) Legal jurisdiction of any dispute will be within Cachar District only.
- 10) The Committee will prepare a comparative statement of all the articles quoted in the quotation by different bidders for approval of Deputy Commissioner, Cachar.
- 11) The bidders whose quotations are accepted may enter into agreement with the undersigned or any officer authorized by the Deputy Commissioner, Cachar. The bidders shall have to submit an undertaking that all maintenance works etc of the vehicles are and shall be done by him/her.
- 12) The Bidder / Bidder's Firm must not be a black listed / terminated out by any Govt Department / or by any PSU in the past.
- 13) The vehicles offered shall be registered commercial vehicle and in good condition.
- 14) The price quoted by the bidder shall remain fixed during the entire period of contract as per agreement.

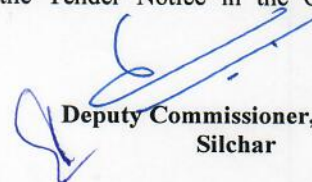
**Sd/- Barnali Sharma, ACS  
Deputy Commissioner, Cachar,  
Silchar**

Memo No. CNZ. 03/2020/TENDER/1 – A,

Dated Silchar the 20<sup>th</sup> March, 2020

Copy to: -

- 1) The DDIPR (BVR), Cachar, Silchar. She is requested to arrange publication of tender notice at least one in English and one in Bengali in the local dailies of the District for wide publicity.
- 2) The DIO, NIC, Cachar, Silchar. He is requested to upload the Tender Notice in the Cachar District Administration website for wide publicity.
- 3) Notice Board of DC's Office, Cachar, Silchar.

  
**Deputy Commissioner, Cachar,  
Silchar**