



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER
CACHAR :: SILCHAR

No. CPFC/eGov.1/Pt-II/2020/19

Dated Silchar, the 09th October, 2020

NOTICE INVITING TENDER

The Deputy Commissioner, Cachar Cum Chairperson District eGovernance Society, Cachar invites sealed tender under Two Bid System i.e. Eligibility Criteria (Annexure-II) and Financial Bid (Annexure-III) in prescribed format (Annexure-I) affixing court fee stamp of Rs. 8.25 (Rupees eight & twenty five paise) from competent & interested Registered Companies / Firms / Organizations / Contractors for Refurbishment of the office identified for setting up of the public Facilitation Centres (PFCs) for providing G2C service & works thereon under world bank financed Assam Citizen-Centric Service Delivery Project (ACCSDP). The tenderer should submit 2% Earnest Money for general category, 1% for SC/ST/OBC and others as admissible as per Govt. norms). There is no need to submit Earnest money for MSME registered firms.

The details may be seen at the office of the undersigned on any working days from 09/10/2020 to 14/10/2020 up to 3 P.M. The tender documents will be received by the undersigned between 09/10/2020 and 14/10/2020 up to 3 P.M. The tender documents will be opened on 14/10/2020 at 4 PM. The intending tenderers or authorized representatives may remain present at the time of opening the tender. If the office remains close for any reason, the tender will be received on next working day at same time and place. The contractor will have to pay GST and other taxes as per Govt. Notification prevailing in the state.

Group Name	SL. No.	Name of PFC	Scope of Work	Estimated Amount	Time of Completion
Group A	1	Banskandi Block Development Office	Refurbishment of minor civil works including Electrification and LAN	499,000.00	20 Days
	2	Binnakandi Block Development Office		496,000.00	20 Days
	3	Borjalenga Block Development Office		490,000.00	20 Days
	4	Borkhola Block Development Office		497,000.00	20 Days
Group B	1	Kalain Block Development Office	Refurbishment of minor civil works including Electrification and LAN	499,000.00	20 Days
	2	Katigorah Block Development Office		499,000.00	20 Days
	3	Lakhipur Block Development Office		490,000.00	20 Days
	4	Narasinghpur Block Dev. Office		494,000.00	20 Days

Group C	1	Palonghat Block Development Office	Refurbishment of minor civil works including Electrification and LAN	495,000.00	20 Days
	2	Salchapra Block Development Office		498,000.00	20 Days
	3	Silchar Block Development Office		499,000.00	20 Days
	4	Sonai Block Development Office		488,000.00	20 Days
Group D	1	Tapang Block Development Office	Refurbishment of minor civil works including Electrification and LAN	496,000.00	20 Days
	2	Udharbond Block Development Office		486,000.00	20 Days
	3	Silchar Deputy Registrar Office		498,000.00	20 Days
	4	Silchar Sub Registrar Office		496,000.00	20 Days
Group E	1	Palonghat Sub Registrar Office	Refurbishment of minor civil works including Electrification and LAN	496,000.00	20 Days
	2	Katigora Sub Registrar Office		495,000.00	20 Days
	3	Lakhipur Sub Registrar Office		493,000.00	20 Days
	4	Borjatrapur G.P. Office		495,000.00	20 Days
Group F	1	Silchar DTO Office	Refurbishment of minor civil works including Electrification and LAN	435,000.00	20 Days
	2	Silchar Municipal Board Office		426,000.00	20 Days
	3	Lakhipur Municipal Board Office		491,000.00	20 Days

ELIGIBILITY CRITERIA

1. The Contractor should have a minimum of three years' experience in successfully executing works of similar nature.
2. The Contractor shall also enclose the audited financial statements for the last three financial years, along-with auditors reports & all schedules, and proof of GST registration if any.
3. Contractor should furnish the credentials in support of the work experience claimed in having executed contracts and other eligibility criteria along with their application.
4. Contractors having MSME registration will be preferred.
5. Professional Tax (PT) deposit challan valid for the current financial year and PAN Card need to submit.
6. GST registration certificate.
7. Latest Income Tax Return receipt
8. **Individual Registered Company / Firm / Organization / Contractor can submit tender for maximum two Groups only.**

PROCESS FOR FILING TENDER

The tenders are to be submitted in two separate sealed Envelopes/covers, both envelopes/ covers enclosed in a single bigger envelop.

ENVELOPE-1

The Envelope-1 shall contain the followings:

1. Earnest Money Deposit (EMD) as per NIT
2. Filled up Annexure-II
3. Acceptance letter for un-conditional acceptance of the Tender conditions as per the Performa given in the Tenderers. (Signed and Stamped) Annexure-IV
4. Tendering Companies/Firms/Agencies are required to enclose photocopies of the following documents (Self attested) along with the eligibility criteria, failing which their bids shall be summarily/out-rightly rejected and will not be considered any further:-
 - a. Registration certificate.
 - b. List of similar works completed during the last three years along with completion certificates.
 - c. Copy of Registration of GST.
 - d. Copy of the IT return filed for the last financial year.
 - e. Copy of PAN Card.
 - f. Earnest Money Deposit (EMD) by way of demand draft/ Bank Guarantee from a Nationalised Bank drawn in favour of "District eGovrnance Society", payable at Silchar.

This envelope shall be marked as: Envelope-1: Eligibility criteria including "EMD", Acceptance letter and other documents including NIT)

ENVELOPE -2: The envelop 2 shall contain the following:

1. Price Bid duly filled in, signed and stamped on each page by the tenderer/authorized representative of the tenderer (Item of work mentioned in the Annexure attached with the Detail Notice Inviting Tender)
2. Rate to be quoted both in words and figures clearly and separately mentioned in the Annexure-III attached with the detail Notice Inviting Tender

No cutting or overwriting shall be allowed and in any such cases the bid shall be treated as CANCELLED AND TENDERER SHALL BE TREATED AS DISQUALIFIED.

This envelope shall be marked as: ENVELOPE-2: PRICE BID for (Name of work as mentioned in NIT "Notice Inviting Tender") NIT No. FROM: (NAME OF THE TENDERER) Both envelopes (1 and 2) shall be placed in a single bigger envelope with mention of Name of work, date and time of submission of bids along with tenderer name and address and to be submitted to

**The Deputy Commissioner, Cachar
Silchar, Pin- 788001**

TERMS AND CONDITION

1. The allotted work is to be started positively within 2(Two) days time from the date of allotment, otherwise the work will be withdrawn at the risk and cost of allottee contractor.
2. Proportionate progress should be achieved during the period of execution; else, the work will be terminated at the risk and cost of allottee contractor.
3. The work will have to be completed as per schedule.


4. The payment will be made after satisfactory completion of the work.
5. Necessary taxes etc. will be deducted as per prevailing Govt. norms.
6. Defect liability is 1(One) Year from the date of completion of work.


Addl. Deputy Commissioner
Cachar, Silchar
eGovernance
Cachar, Silchar

Copy to:

1. The State Project Director, ARIAS Society, Khanapara, Guwahati-22
2. All members, PFC refurbishment Committee
3. DI & PRO, Silchar, Cachar for wide publicity.
4. DIO, NIC, Silchar for uploading the tender in the District website.
5. PA to DC for kind appraisal of the Deputy Commissioner, Cachar, Silchar




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